

Adding a Social Security Number in SIS

Current students who do not have a Social Security Number (SSN) on file in SIS can add one via the self-service student portal.

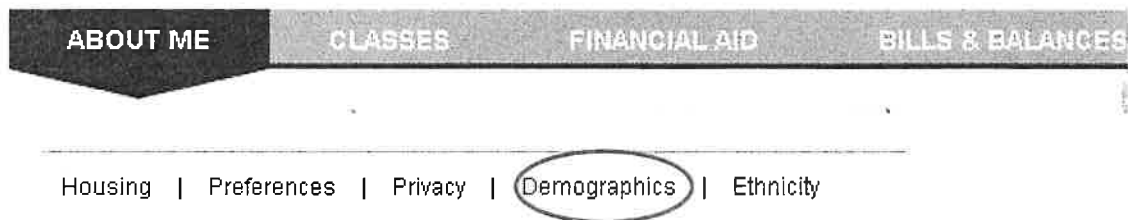
NOTE:

- 1) If you have a SSN already in SIS it cannot be updated via self-service.
- 2) Only currently active students can enter an SSN via self-service. Alumni/ae and students no longer active with the university cannot.
- 3) Only SSNs can be entered via self-service. You cannot enter an ITIN this way.

If any of these apply to you contact your registrar or student services office for assistance.

How to add your SSN to SIS:

- 1) Go to <http://go.tufts.edu/sis> and log in using your Tufts username and password.
- 2) Click the "Demographics" link at the bottom of the "About Me" tab.



- 3) Enter your SSN in the space provided and click the link below the field.

National Identification Number		
Country	National ID Type	National ID
United States	SSN	<input type="text" value="Enter SSN"/>
"Click" here to SAVE National ID		

And you're done. Your SSN is now saved in SIS.