

Welcome! You've arrived at Tufts!

Now you must complete your Confirmation of Arrival...

1. Collect the necessary documents:

- a. I-94 Record from <https://i94.cbp.dhs.gov/i94/#/home>. →
We need your I-94 Record that shows your latest entry, admission number, and visa type, **NOT** the travel history page that shows each time you entered and exited the US. Download a PDF or take a screenshot of the I-94 Record.
- b. Picture of your F-1 or J-1 visa from your passport.
- c. Picture of the first page of your I-20 or DS-2019 with your signature at the bottom of page 1.



2. Log into [SIS](#) and make sure your US address is entered as your CURRENT address. Update your US phone number and remove phone numbers that are no longer valid.

3. Log into the International Center Portal using your Tufts UTLN and password.
a. <https://icenterportal.tufts.edu/index.cfm?FuseAction=Security.AngLogin> →

- b. Go to the Request Center and click on the Confirmation of Arrival icon. →
- c. Complete the required sections and upload the requested documents then click Submit.



Confirmation of Arrival

4. Make sure you are enrolled in a full course load in SIS. A full course load is at least 12 credits for undergraduate students and 9 credits for most graduate students. PhD students may achieve a full course load with 6 credits + RA/TA/GA enrollment.

5. **Apply for a Social Security Number**

F-1 Students - If you need a **Social Security Number** because you have an on-campus job, you must submit an [Evidence of On-Campus Employment Form](#) to your Designated School Official via the [International Center Portal](#).

J-1 Students- If you need a **Social Security Number** because you have an on-campus job, you must submit an [Evidence of On-Campus Employment Form](#) to your Alternate Responsible Officer via the [International Center Portal](#).

Review application instructions for the Social Security Number here: <https://icenter.tufts.edu/practical-matters/social-security/>. New students MUST complete the above steps before starting the SSN application procedure.

6. Contact your [International Center Advisor](#) or internationalcenter@tufts.edu if you have any questions.